



South Riverside
Community
Development
Centre



GRANGETOWN
BOYS & GIRLS CLUB

JOB DESCRIPTION – GRANGETOWN & RIVERSIDE YOUTH WORKERS

JOB PURPOSE

The post holder will work with other youth worker to deliver youth work sessions in the Grangemouth and Riverside youth centres.

The post holder will require flexibility, strong communication and organisational skills, and the ability to work effectively with young people and others who support them.

At its core, youth work is about the relationship and conversations built up between a youth worker and a young person.

MAIN DUTIES

Youth workers generally support the 11 to 25 age group. Work with young people in a wide range of settings, motivating and encouraging them to put their ideas into practice and to develop their own projects and opportunities.

To work with the project Co-ordinator and other Youth Workers in the planning, preparation and delivery of group creative issue based workshops on themes of such as emotional health and well-being, Drug awareness, etc in partnership with young people.

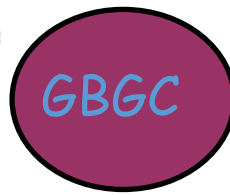
To utilise creative ideas / strategies in the delivery of group workshops where relevant.

To undertake consultation with young people and with other stakeholders, in order for them to influence the design and delivery of services, and to feedback on their experiences

To undertake monitoring and evaluation with young people on an ongoing basis to achieve project outcomes and to ensure that the views of young people are considered in the planning and evaluation of project activities

To keep accurate records of activities.

To be vigilant about safeguarding issues and follow SCRDC & GBGC procedures at all times.



To observe the provision of and adhere to all SRCDC & GBGC policies and procedures; to be accountable for professional actions.

To be familiar with and follow health and safety policy and procedures, including undertaking risk assessments, and be aware of individual responsibilities under legislation, drawing any areas of potential risk to the attention of the Project Co-ordinator, or management committee.

To undertake any other duty, which is appropriate to the job, when requested by the Project Co-ordinator. Emphasis will be on concise and up-to-date project management, including record keeping and statistics to ensure clear focus on essential elements of the project and to identify progress and critical issues, whilst avoiding bureaucracy.

GENERAL TASKS

1. To be aware of and work within SRCDC's Health and Safety Policy at all times and report any issues of concern.
2. To be aware of and adhere to all relevant financial procedures and regulations of the organisation.
3. To be aware of and promote SRCDC's commitment to customer and community involvement.
4. To ensure that SRCDC's Equal Opportunities policy is integrated and promoted in all areas of work and that services are relevant and accessible to all individuals.
5. To keep accurate records including statistical information where appropriate.
6. To work within and promote all of SRCDC's policies and procedures.
7. To work at other locations as and when required.
8. To attend supervision, training and meetings as and when required.
9. To work flexible hours as appropriate to the needs of the post (insert here if there are any specific requirements e.g. weekends)
10. Any other reasonable duties requested by the line manager.



PERSON SPECIFICATION

POST TITLE: **Project Worker(s)**

	ESSENTIAL REQUIREMENTS	DESIRABLE REQUIREMENTS	METHOD OF ASSESSMENT
PROFESSIONAL/ EDUCATIONAL QUALIFICATIONS	Youth Work (level 2) or equivalent:	Participatory models of Work with young people	CV
RELEVANT WORK/OTHER EXPERIENCE	Experience of working with young people.	Experience of inter-agency work	CV References Interview
PARTICULAR SKILLS/ABILITIES	Organisational skills in the delivery of one or more of the following - Arts, Media, Technology, & Sports activities. Health and wellbeing: Issue based youth work. Team working: Must be able to motivate young people	Record - keeping	CV References Interview
PERSONAL QUALITIES	Commitment to ongoing personal development. Commitment to values and principles of Youth Work		Interview



ANY ADDITIONAL JOB RELATED REQUIREMENTS	Must be prepared to undertake Youth Work training. Available to work evenings and weekends. The post-holder will be subject to a satisfactory enhanced DBS check, and references	Available to work daytime in school holiday per	Interview Documents
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