

**SEW Vacancy News**

**Week commencing 13th June 2022**

Machine generated alternative text:


**Is your customer Job Ready …. Please ensure all customers have their proof of their** [**Right to Work Documents - UK**](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/998170/6.7578_-_HO_-_PBS_Employers_Right_To_Work_Assets_V3.pdf) **Employers, must view a job applicants right to work details before they employ them. Employers may request customers bring their Right To Work Documents or a copy of their Right to Work Documents with them to their interview.** ****

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|  | **Cardiff Vacancies** |

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| Machine generated alternative text: | **Construction Vacancies** |

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|  | CCHA- Technical Maintenance Assistant  Technical Maintenance Assistant vacancy. I have attached imagery to be used where possible. Also attached is a printable poster to display in communal areas with a QR code directing to our website.    Here is the link    [https://www.networxrecruitment.com/Jobs/Advert/2699695?cid=1272](https://secure-web.cisco.com/18CAK-UcsuGDyf_2q91C0GFLrkFmbss-urjoi0mfg5BkApYiU9HKTilga4MNMn-Ix8h4sA7FmaMhm3eB_dBIrZ-Kx3XdjKhZLG8GZQDEoxV2EPfgmEAezPy_iRmUhtnjwpnogPuBn2lS_Nssn5tE6fr0GRWq54V1wExzFe5gCHHmQ51iy8hfnYqxHg3aEm7-Xna1uBGiOXUi5QGuR3PTe5WkNW3RRV5JQ4LELSSsKNriyyR7twDkEuqclDQANnqgVVBIhEqP2Ocot74Uh_zfc-4seT2amtgXMCqEZ1bRumgOHED8ssCAjRjKDx6y2B-Pe/https%3A%2F%2Fwww.networxrecruitment.com%2FJobs%2FAdvert%2F2699695%3Fcid%3D1272) |

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| Machine generated alternative text: Seren  Healthcare Solutions | **Seren Healthcare Solutions – Experienced Domiciliary Healthca**  **re Assistants – Newport or Bristol - Driving Licence Required.**       To Apply please contact - carecoordinator@serenhealthcaresolutions.co.uk |

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| **HMRC - Cardiff**  Vacancy Title: **Surge and Rapid Response - Administrative Officer (Apprenticeship)**  Grade: **Administrative Officer**  Salary: **£22,524**  Contract Type: **Permanent**  Working Pattern: **Full-time, Part-time**  Number of Roles: **100**  Campaign Closing Date: **21/06/2022 (11:30am)**  Link: [Surge and Rapid Response - Administrative Officer (Apprenticeship) 259R - Civil Service Jobs - GOV.UK](https://www.civilservicejobs.service.gov.uk/csr/index.cgi?SID=b3duZXI9NTA3MDAwMCZqb2JsaXN0X3ZpZXdfdmFjPTE3OTM3MjAmY3NvdXJjZT1jc2ZzZWFyY2gmcGFnZWFjdGlvbj12aWV3dmFjYnlqb2JsaXN0JnNlYXJjaF9zbGljZV9jdXJyZW50PTEmb3duZXJ0eXBlPWZhaXImdXNlcnNlYXJjaGNvbnRleHQ9MTU3MjE3MjcyJnBhZ2VjbGFzcz1Kb2JzJnJlcXNpZz0xNjU0Njc2MDU5LTljNjBiMjY0YjI5ODU4MWUyYTcyZjgzM2NhODhmODhiYzQxY2YwZmQ=)    Are you great with people, enthusiastic and a team player? If this sounds like you, then you could be just the person we’re looking for to join us in Surge and Rapid Response Team (SRRT).    SRRT is an innovative and unique team, providing rapid and planned response to support the Civil Service in times of emergency, crisis or unusually high peaks in work. Based in HMRC, you and your team could be deployed locally or to other parts of the UK and in some circumstances deployed internationally to support other government departments abroad. A key part of the job will be customer service and administration work, but this will vary depending on the nature of your deployments.    Tasks that you could work on include:   • speaking with and helping the public, mostly over the phone but sometimes face-to-face;  • data processing;  • collaborating with other government departments including Border Force and the Foreign and Commonwealth Office;  • assisting high-profile “rapid response” deployments, which could include major news events.    As you’ll be workin , you may be required to move quickly between working with different systems and processes. Your duties will vary and change frequently dependent on deployments, with the occasional need to work away from home.No previous experience is necessary as we’ll provide full training. It’s your enthusiasm, helpful manner and willingness to learn that we need. You'll join a friendly and welcoming team, who will help you reach your potential.  [Candidate Pack](file:///\\Dfs60646\102198001\workgroup\EMPLOYER%20ADVISER%20%20%20daily%20newsletter\OGD\HMRC\Surge%20and%20Rapid%20Response%20Team%20Candidate%20Pack%20June%202022.pdf)/ Link: [Surge and Rapid Response - Administrative Officer (Apprenticeship) 259R - Civil Service Jobs - GOV.UK](https://www.civilservicejobs.service.gov.uk/csr/index.cgi?SID=b3duZXI9NTA3MDAwMCZqb2JsaXN0X3ZpZXdfdmFjPTE3OTM3MjAmY3NvdXJjZT1jc2ZzZWFyY2gmcGFnZWFjdGlvbj12aWV3dmFjYnlqb2JsaXN0JnNlYXJjaF9zbGljZV9jdXJyZW50PTEmb3duZXJ0eXBlPWZhaXImdXNlcnNlYXJjaGNvbnRleHQ9MTU3MjE3MjcyJnBhZ2VjbGFzcz1Kb2JzJnJlcXNpZz0xNjU0Njc2MDU5LTljNjBiMjY0YjI5ODU4MWUyYTcyZjgzM2NhODhmODhiYzQxY2YwZmQ=)    Current vacancies in Cardiff:  Housekeeper  Weekend Room Attendant  Night Porter  Pub & Grill Team Member  And many more – please click on link:  [www.village-hotels.com](http://www.village-hotels.com) |

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| **Cleaning 4 U**  **Looking for a keen motivated person to clean domestic properties in Cardiff and Penarth**  **Minimum of 11 hours per week but this will increase**  **Rate of pay £10-12.50 per hour**  **Car owner driver essential but no experience required as full training given.**    **To apply e mail CV for the attention of Remi to info@cleaning4u.uk**  **or ring on 07706 164622 for more information.**    **Website**  [**www.cleaning4u.uk**](http://www.cleaning4u.uk) |

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| Staffroom Education | Education Recruitment Agency South Wales | Staff room are currently recruiting for several positions in Cardiff Schools including Nursery, Primary and Secondary roles:     * Nursery Teaching Assistants * Level 3 Teaching Assistants * Primary Teaching Assistants * 1-2-1 Teaching Assistants * School Caretaker * Teacher of Mathematics * Cover Supervisor * Secondary Teaching Assistant * Kitchen Porter   If you are interested in applying for any of these vacancies, please contact us today on **02920 496646** or by email via [**info@staffroomeducation.co.uk**](mailto:info@staffroomeducation.co.uk) **or you can apply directly on their website:** [Staffroom Education | Education Recruitment Agency South Wales](https://www.staffroomeducation.co.uk/) |

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| South Wales Police Logo | **South Wales Police Vacancies** **We embrace diversity and welcome applications from everyone** [South Wales Police Vacancies - Police Jobs Wales (tal.net)](https://policejobswales.tal.net/vx/lang-en-GB/mobile-0/channel-1/appcentre-SouthWales/brand-3/xf-822bae87ce98/wid-2/candidate/jobboard/vacancy/6/adv/) |

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| Red Cross Cardiff Vacancies on behalf of the NHS    Service Co-ordinator Waiting Well Project    Please see attached links for further information      [https://careers.redcross.org.uk/vacancies/4633/service-coordinator--waiting-well-project--cardiff.html](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcareers.redcross.org.uk%2Fvacancies%2F4633%2Fservice-coordinator--waiting-well-project--cardiff.html&data=05%7C01%7CIainMcLaren%40redcross.org.uk%7Cf2d67a04a6b1437154d508da3fcc9766%7Cfedc3cbaca5e4388a837b45c7f0d71b7%7C0%7C0%7C637892445185657974%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=30Pa94nHgNLV82%2F5lgW0f5NpgOmlrOxJi6OFoGHYn6s%3D&reserved=0)  [https://careers.redcross.org.uk/vacancies/4634/service-support-worker--waiting-well-project--cardiff.html](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcareers.redcross.org.uk%2Fvacancies%2F4634%2Fservice-support-worker--waiting-well-project--cardiff.html&data=05%7C01%7CIainMcLaren%40redcross.org.uk%7Cf2d67a04a6b1437154d508da3fcc9766%7Cfedc3cbaca5e4388a837b45c7f0d71b7%7C0%7C0%7C637892445185657974%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=sm%2FLuJ9SwK228Ib3nExm61%2FaOaZnJ49suKVm%2B%2BcHkfE%3D&reserved=0) |





**Cardiff and Vale University Health Board Vacancies**

We are a teaching health board with close links to Cardiff University. The University boasts a high profile teaching, research and development role within the UK and abroad. Together we are training the next generation of medical professionals

We have vacancies in the following sectors

**Nursing & Midwifrey; Medical & Dental; Allied Health Professionals; Health Science Services; Support Services & Administrative Services**



[Cardiff & Vale University Health Board Vacancies](https://cavuhb.nhs.wales/jobs/)



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| https://www.poblgroup.co.uk/wp-content/themes/poblgroup/images/icons/employer_small.png | |
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| We are Pobl. We work together as a team. We have great ideas, masses of experience and a huge passion for delivering a difference in people’s lives.  [**Vacancies**](https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKEwj46vG_3envAhXtgf0HHbCtCNoQFjAAegQIBhAD&url=https%3A%2F%2Fwww.poblgroup.co.uk%2Fcareers%2Four-jobs%2F&usg=AOvVaw0XtkmUs_Y1VBEtsWX5izIr)  Image result for JOB LINK IMAGES  **Vacancies available**  **Cardiff**  **Bridgend**  **Monmouthshire**  **Merthyr Tydfil**  **Newport**  **Blaenau Gwent**  **Rhondda Cynon Taff**  **Torfaen**  **Caerphilly** | |
|  | Image result for SIGN UP FOR JOB ALERTS IMAGES |
|  | [**POBL - job-mail-alert**](https://www.poblgroup.co.uk/careers/job-mail-alert/) |



**Teaching Assistants and Learning Support Assistants across Cardiff**

[Teaching Assistants - Cardiff](https://www.new-directions.co.uk/education/job-vacancies/teaching-assistant-cardiff/)

**Teaching Assistant Vacancy – Mountain Ash**

[Teaching Assistant - Mountain Ash](https://www.new-directions.co.uk/education/job-vacancies/teaching-assistant-10/)

**Learning Support Assistants – Newport & Torfaen & Monmouthshire Areas**

[Learning Support Assistants](https://www.new-directions.co.uk/education/job-vacancies/learning-support-assistant-17/) – **Newport** - [Learning Support Assistants](https://www.new-directions.co.uk/education/job-vacancies/learning-support-assistant-9/) – **Torfaen**

Newport, Torfaen & Monmouthshire Areas only - The role of the TA/LSA would be working (Mainstream schools - mainly primary) 1:1 or with small groups of children. Pay Rate- £61.25 a day/working hours 8:30 – 15:30. Applicants would need a minimum of 3 months working with children or a child base qualification. We would also accept candidates with transferrable skills such as Carers/Sports Coaches/Dance Teachers etc. I would be able to offer ad-hoc or long term roles, whichever suites best. Candidates can contact me direct: [Garth.noot@new-directions.co.uk](mailto:Garth.noot@new-directions.co.uk)

What makes New Directions Education different? With two decades of experience, and registering over 250,000 jobs in schools, colleges and universities each year, we are committed to finding education staff the right job, the first time. The benefits of working with us include:

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FREE continuous professional development for candidates

Competitive rates of pay

Conference Icon Industry events and conferences

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