

## Vacancies - Reducing Black Asian and Minority Ethnic Employment Gap

Week Commencing 31st January 2022



Is your customer Job Ready .... Please ensure all customers have their proof of their [Right to Work Documents - UK](#) Employers, must view a job applicants right to work details before they employ them.

Employers may request customers bring their Right to Work Documents or a copy of their Right to Work Documents with them to their interview. 😊



[NHS Wales Vacancies](#)



Staff room are currently recruiting for several positions in Cardiff Schools including Nursery, Primary and Secondary roles:

- Nursery Teaching Assistants
- Level 3 Teaching Assistants
- Primary Teaching Assistants
- 1-2-1 Teaching Assistants
- School Caretaker
- Teacher of Mathematics
- Cover Supervisor
- Secondary Teaching Assistant
- Kitchen Porter

If you are interested in applying for any of these vacancies, please contact us today on **02920 496646** or by email via [info@staffroomeducation.co.uk](mailto:info@staffroomeducation.co.uk) or you can apply directly on their website: [Staffroom Education | Education Recruitment Agency South Wales](#)



Wales Air Ambulance are looking for Retail Assistant volunteers at their stores on Churchill Way and Merthyr Road. Open to all ages [click here for info](#)

To apply Please contact your DWP Workcoach



**The Ministry of Justice** are currently recruiting for **Prison Officer** vacancies.

**Fast Track** available for candidates who have served in the regular, or reserve, Armed Forces.

**Non Fast Track opportunities** also exist for those who wish to apply under the standard recruitment scheme.

Starting salary scale for Prison Officers is £27,427 to £32,044 depending upon location.

Opportunities are available across the United Kingdom for both male and female candidates.

**Applicants should be in good physical health, physically fit and with good eyesight.**

More information and application method can be found [here](#)



**Citizens Advice, Cardiff & Vale** are recruiting for **Consumer Adviser** roles based in their Barry office. 37 hours per week, Monday – Friday, Salary starting from £18,907.

**Closing Date: 22.02.2022**

Start Date: 07.03.2022

Interview Dates: 09.02.2022, 23.02.2022 and 25.02.2022

[More Info](#)

The roles are advertised, along with application methods, across their social media pages in addition to on their website and on Indeed as follows:-

<https://cacv.org.uk/news/consumer-advisers-cynghorydd-defnyddwyr/>

<https://uk.indeed.com/cmp/Citizens-Advice-Bureau-2/jobs?jk=a80760a3602ab117&start=0&clearPrefilter=1>



We are Pobl. We work together as a team. We have great ideas, masses of experience and a huge passion for delivering a difference in people's lives.

[careers/our-jobs](#)



**Vacancies available**

Cardiff  
Bridgend  
Monmouthshire  
Merthyr Tydfil  
Newport  
Blaenau Gwent  
Rhondda Cynon Taff  
Torfaen  
Caerphilly



[POBL - job-mail-alert](#)



## Teaching Assistants and Learning Support Assistants across Cardiff

[Teaching Assistants - Cardiff](#)

## Teaching Assistant Vacancy – Mountain Ash

[Teaching Assistant - Mountain Ash](#)

## Learning Support Assistants – Newport & Torfaen & Monmouthshire Areas

[Learning Support Assistants – Newport](#) - [Learning Support Assistants – Torfaen](#)

Newport, Torfaen & Monmouthshire Areas only - The role of the TA/LSA would be working (Mainstream schools - mainly primary) 1:1 or with small groups of children. Pay Rate- £61.25 day/working hours 8:30 – 15:30. Applicants would need a minimum of 3 months working with children or a child base qualification. We would also accept candidates with transferrable skills such as Carers/Sports Coaches/Dance Teachers etc. I would be able to offer ad-hoc or long term roles, whichever suites best. Candidates can contact me direct: [Garth.noot@new-directions.co.uk](mailto:Garth.noot@new-directions.co.uk)

What makes New Directions Education different? With two decades of experience, and registering over 250,000 jobs in schools, colleges and universities each year, we are committed to finding education staff the right job, the first time. The benefits of working with us include:



Guaranteed payment scheme



FREE continuous professional development for candidates



Competitive rates of pay



Industry events and conferences

[See All Job Vacancies](#)

Register online, add your CV, and start looking for tailored vacancies in your area

[Register online](#)



### **WMC Vacancies**

We have 3 new roles being advertised this week from today 02 February 2022 (overviews attached).

- Arts & Creative Project Assistant – Merthyr/WMC Partnership (Fixed Term Contract until 01 July 2022)
- Producer – Merthyr/WMC Partnership (Fixed Term Contract until 01 July 2022)
- Recruitment Producer – Merthyr/WMC Partnership (Fixed Term Contract until 01 July 2022)

**Can it please be clear that these roles are part of the Merthyr/WMC Partnership.** So if you could ensure the job titles are reflected as above it would be greatly appreciated.

All of the details are on our website including role profile and closing date. We have now switched to a CV with a short cover form to be completed rather than the application form.



Arts & Creative  
Project Assistant - M



Producer -  
MerthyrWMC Partne



Recruitment  
Producer - MerthyrV



## Gwent Police Vacancies

Gwent Police has a strong commitment to valuing difference and encouraging inclusivity - both within our organisation and through the service we provide. One of the ways that we can ensure we deliver a service that meets the needs of the public is to have a workforce that reflects our communities.

- Talent Management Lead  
[Talent Management Lead - Police Jobs Wales](#)
- Leadership, Design & Delivery Lead  
[Leadership, Design & Delivery Lead - Police Jobs Wales \(tal.net\)](#)
- Research Officer  
[Research Officer - Police Jobs Wales \(tal.net\)](#)
- Performance Analyst  
[Performance Analyst - Police Jobs Wales \(tal.net\)](#)
- Senior Performance Analyst  
[Senior Performance Analyst - Police Jobs Wales \(tal.net\)](#)
- Learning and Development Administrator  
[Learning and Development Administrator - Police Jobs Wales \(tal.net\)](#)
- Admin Assistant Estates  
[Administrator Assistant - Estate and Facilities Dept - Police Jobs Wales \(tal.net\)](#)

For this post, we require a fluent welsh speaker, can we please get a separate advert out for this one, publicising it as a welsh role, to try and attract the right audience.

For info all the above close **Thursday 10<sup>th</sup> Feb @1pm.**



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Caerdydd a'r Fro  
Cardiff and Vale  
University Health Board



## Cardiff and Vale University Health Board Vacancies

We are a teaching health board with close links to Cardiff University. The University boasts a high profile teaching, research and development role within the UK and abroad. Together we are training the next generation of medical professionals

We have vacancies in the following sectors

**Nursing & Midwifery; Medical & Dental; Allied Health Professionals; Health Science Services; Support Services & Administrative Services**



[Cardiff & Vale University Health Board Vacancies](#)





## South Wales Police Vacancies

We embrace diversity and welcome applications from everyone

[South Wales Police Vacancies - Police Jobs Wales \(tal.net\)](https://www.tal.net)



Employer Food Skills Cymru Opportunities  
Sector Hospitality, Manufacturing  
Vacancy type Hospitality, Warehouse, Quality Assurance, Logistics  
Live vacancies 100+  
Contract types Full time, Permanent, Fixed Term, Apprenticeships  
Role details Various Entry Level Positions and Management Positions  
Location Wales  
Link <https://www.foodskills.cymru/food-workforce-wales/>



Sector	Hospitality
Vacancy type	Restaurant
Live vacancies	13,306 (as at 21/01)
Contract types	Full Time, Part Time, Shift work
Role details	Various roles available including Crew Member, Delivery, Maintenance and Customer Care
Location	National vacancies
Link	<a href="https://www.mcdonalds.com">McDonald's jobs</a>



### Warehousing jobs with Adecco

Adecco are another great source for jobs in Warehousing. They are currently showing over 250 jobs with vacancies being added daily. This week so far 17 new jobs have been listed so they are worth checking regularly for the latest opportunities.

[Adecco Warehousing Jobs](#)



Employer	Mitchells & Butlers jobs
Sector	Hospitality
Vacancy type	Pub & Restaurant positions
Live vacancies	1000+
Contract types	Full time, part time
Role details	General Manager, Assistant Manager, Head Chef, Chef, Apprentice, Live In
Location	National
Link	<a href="#">Mitchells &amp; Butlers jobs</a>

Employer	<b>Staffline</b>
Sector	Recruitment Agency
Vacancy type	Logistics
Live vacancies	305 (as at 27/01)
Contract types	Full time, part time, temporary
Role details	Warehouse Operatives, Production Operatives, Parcel Sorters, FLT Drivers and more
Location	National
Link	<a href="#">Staffline – logistics jobs</a>



Total Security Services (TSS) have 651 **Security** job vacancies available nationally. A list of jobs and locations is attached for your information.

### Who are they looking for?

**Teamwork** - Work collaboratively with our colleagues and customers to deliver market-leading solutions

**Innovation** - Push the boundaries of the accepted norm to develop new approaches

**Excellence** - Demonstrate a relentless pursuit of excellence, never accepting second best

**Respect** - Work in a manner that has respect for employees, the security industry and wider society at the heart of all we do

**Integrity** - Engage with colleagues and customers in an open and transparent manner

**Potential** - Work with colleagues to ensure they reach their full potential

Please filter for the vacancies in your area.

<https://totalsecurity.co.uk/careers/>

**BUILD YOUR FUTURE**

**ONSITE CONSTRUCTION ACADEMY SOUTH EAST WALES**

Want to start a career in construction?  
Looking to return to construction?  
Are you a construction student seeking an onsite placement?

If you're aged 16+, unemployed or a construction student and live in south east Wales, get in touch with us to find out more about our free training and employment support.

ConstructionAcademy@cardiff.gov.uk  
www.onsiteconstructionacademy.co.uk

Wates CILB Sewscape

**Construction Academy Amended Referral Form - OCA**  
Eligibility requirements Learners must be 16 or over, unemployed and not in education OR employed either in an unrelated sector or changing trade within the construction sector OR a construction diploma college student AND residing in one of the following local authority areas: Blaenau Gwent, Bridgend, Caerphilly, Cardiff, Merthyr Tydfil, Monmouthshire, Neath Port Talbot, Newport, Rhondda Cynon Taff, Torfaen, Vale of Glamorgan.



OCASEW Referral Form ENG+CYM.doc



CITB OCASEW Important Information

The Welsh Contact Centre Forum will be holding a Jobs Fair on Thursday 17<sup>th</sup> February 2022 at the City Hall Cardiff (CF10 3ND), 10:00am – 4:00pm.



## TIME FOR A NEW JOB?

Access the latest contact centre jobs at our jobs fair!  
Full & Part time role available.



Thurs 17th February  
10am - 4pm  
Cardiff City Hall, CF10 3ND



Register via Liz:  
E: [liz@wccf.uk](mailto:liz@wccf.uk) || T: 02920 709800



Sector	Retail
Vacancy type	Store vacancies
Live vacancies	406 (as at 27/01)
Contract types	Full time, part time
Role details	Managerial, Cleaning colleagues, Online Service colleagues, Store Assistants, Security, Section Leaders
Location	National
Link	<a href="#">Asda jobs</a>

## Employer



<b>Sector</b>	Retail
<b>Vacancy type</b>	Delivery Drivers
<b>Live vacancies</b>	481 (as at 21/01)
<b>Contract types</b>	Full Time, Part Time, Temp, Flexi
<b>Role details</b>	Delivering online grocery orders to customers.
<b>Location</b>	National vacancies
<b>Link</b>	<a href="#">Delivery Driver roles</a>



### Warehouse Vacancies

Did you know?

There are many other websites with Warehouse vacancies, such as CV Library who have over 6,500 jobs listed. Try a Google search for 'Warehouse jobs' and see what comes up.

[CV Library Warehouse Jobs](#)



Employer: Greggs

Sector Retail  
Vacancy type Retail Team Member  
Live vacancies 979  
Contract types Part time and full time opportunities  
Role details Various Entry Level Positions  
Location National  
Link [Greggs Jobs \(greggsfamily.co.uk\)](https://www.greggsfamily.co.uk)



**Civil Service Jobs Live  
Week Commencing 1st February 2022**



CS Local - Live  
Vacancies - 02-02-22

Employer



Sector Facilities Management & Professional Services  
Operations  
Energy, Maintenance and Technical Services  
Corporate Functions and Support  
Vacancy type Customer Service  
Detention, Custody and Healthcare  
Energy, Maintenance and Technical  
Business Development  
Live vacancies 2753 (as at 28/01)  
Contract types Full time, part time, temporary  
Role details Cleaners, caretakers, car park attendants, catering, baggage handlers, CCTV operators, administrators & many more  
Location National  
Link [Mitie Foundation Vacancies](#)