

Vacancies - Reducing Black, Asian and Minority Ethnic Employment Gap

Week Commencing 16th August 2021



Journal Message

Kickstart Vacancies on Twitter

Employer Name	Job Title	Local Authority/Post code	Closing Date
CLIMAX PROMOTIONS & EVENTS LTD	Marketing Executive	CF24 2SA	20/08/2021
Agile Therapy	Marketing Assistant	CF23 5HX	20/8/2021
ABITTO LTD	Social Media Assistant	CF15 7QR	5/9/2021
The Social Commerce Platform Ltd,	Social Media Enthusiast x1, Web Developer x 1, Journalist x 1, Account Executive x 2	CF24 0EB	23/8/2021
Amgueddfa Cymru (National Museum Wales),	Museum Assistant x 1 & HR Assistant x 1	CF10 3NP	25/8/21
Grapevine Event Management Ltd	Events and Marketing Assistant	CF10 4SP	30/08/2021
Community Gym	Fitness Assistant	Blaenau Gwent NP23 4AQ	22/08/2021
Splash Central Cardiff Ltd	Café Assistant	Cardiff CF24 5HF	22/08/2021
Media Academy Cymru	Business Administration and Graphic Design Administration	Cardiff CF10 5NB	

For further information, please contact your DWP Workcoach



Employer Prospectus and Video - [Kickstart Employer Prospectus \(link is external\)](#)

is aimed at all employers who haven't heard of the Kickstart scheme or know very little about it. It attempts to draw employers in by explaining briefly what Kickstart is, the benefits the scheme can bring to their business, what to expect during the application process, an opportunity to hear from those involved in the scheme, some FAQs, links to GOV.UK pages and an email address to contact if their questions have not been answered in the FAQs. The information is very surface level, it does not attempt to give in-depth information about the scheme. GOV.UK is there to help them with that. This prospectus is for those employers already involved in the scheme or who are going through the application process. A [new video \(link is external\)](#) is also available for employers which walks through the application process.



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Caerdydd a'r Fro
Cardiff and Vale
University Health Board

Cardiff and Vale University Health Board Admin Mass Vaccination Centre

Lewis Price Mass Vaccination Centre Cardiff & Vale Therapy Centre, Splott Road
Cardiff CF24 4BZ – 25 hours - Monday to Friday 9 - 5 (5 hours per day times negotiable with department)

To provide administrative support in the day-to-day running of the busy Mass Vaccination and Community Testing Unit (CTU) Teams across various sites in Cardiff and Vale of Glamorgan). To ensure that all work carried out is completed and maintained to the highest standards of care in all aspects of the administration work. The Administration Assistant will provide a comprehensive administrative support service to the department. This will include:- Answering telephone calls, taking messages accurately. Dealing with routine and specialist enquiries and covid referrals in a pleasant and helpful manner, communicating relevant information to the relevant departments/person, referring to others as appropriate. Photocopying and word processing documents, letters, emails, minutes and reports when required. Updating of electronic and paper-based systems, collating of information, mail distribution and logging etc. Data entry and manipulation on software platforms such as Microsoft Teams, PARIS, Cypris and WCP (training will be given).

Interviews will be held on 31/08/21 - To register for an interview please contact your DWP Workcoach



TRANSFORM YOUR LIFE WITH SCHOOL OF HARD KNOCKS

1-to-1 Mentoring
Fitness Sessions
Employment Opportunities
Lunch Provided!
Male or Non-Binary Participants

14TH SEPTEMBER - 5TH NOVEMBER
EVERY TUESDAY & WEDNESDAY
9:45AM - 2:30PM
RUMNEY RFC



School of Hardknocks SOHK in person courses

Rumney RFC, Hartland Road,
Riverside Park, Llanrumney, Cardiff,
CF44JL

SOHK in person Transform Your Life with School of Hardknocks courses -

The courses are open to anyone
wanting to get into employment,
training or education or for individuals
looking for support with their wellbeing.

Male or Non-Binary Participants

14th September - 5th November
Every Tuesday & Wednesday from
9:45am to 2:30pm



Rumney 2021, In
person course M.pdf

Female or Non-Binary Participants

16th September – 5th November
Every Thursday & Friday. 9.45am –
2.30pm



Rumney 2021, In
person Course F.pdf



TRANSFORM YOUR LIFE WITH SCHOOL OF HARD KNOCKS

1-to-1 Mentoring
Fitness Sessions
Employment Opportunities
Lunch Provided!
Female or Non-Binary Participants

16TH SEPTEMBER - 5TH NOVEMBER
EVERY THURSDAY & FRIDAY
9:45AM - 2:30PM
RUMNEY RFC



To Register please contact your DWP
Workcoach

Or to find out more email SOHK Team
Adam@schoolofhardknocks.org.uk
Shaunni@schoolofhardknocks.org.uk

Transform Your Life with School of Hardnocks informal - 1-2-1/Face2Face chat

Don't miss out... Come along and meet the School of Hardnocks at Alexandra House Jobcentre to have an informal about their forthcoming in person Transform Your Life course to find if the course is for you.

Tuesday 7th September 10.30am - 2:15pm
To register please contact your DWP Workcoach



Welsh Graduate Programme South Wales

Data/AI Fast Track Graduate Programme 2022

Salary: £19,500

Contract Type: 8 month FTC

15 places available

Here's the ad link & brochure [Data/AI Fast Track Graduate Programme 2022 – Buzzwales](#)



Fareshare Cymru - 4 Voluntary Work Experience Multi Drop Van Drivers placements for 30 hours for 8 weeks.
Requirements - Over 25 with full driving licence fewer than 6 points.

Location: From Cardiff Depot Fareshare Cymru Unit S5, Capital Business Park, Cardiff, CF3 2PU

Hours: 4 days @ 7.5 hours

To Apply – Please contact your Workcoach



Seren Healthcare Solutions – Experienced Domiciliary Healthcare Assistants – Newport or Bristol Driving Licence Required



Job
Description.docx



JOB DESCRIPTION
UPDATED.doc

To Apply please contact -
carecoordinator@serenhealthcaresolutions.co.uk

Various Vacancies



Location	Employer	Link
Cardiff	Morrisons	Customer Assistant - Pick and Pack
Cardiff	Tesco	Customer Assistant - Immediate start available
Cardiff	Iceland	Retail Assistant (16 hours/week) - The Food Warehouse
Bridgend	Hermes	Customer Resolution Advisor
Bridgend	Lidl	Warehouse Operative (35 hours, AM Shift)
Bridgend	South Wales Police	Anti-Corruption Investigative Officer
Cardiff	ASDA	Store Assistant - Days
Pontypool	Aneurin Bevan University Health Board	Senior Product Specialist - National Data Resource
Newport	Boots	Customer Advisor
Newport	McDonalds	Full Time Staff Member Risca
Newport	Orridge	Casual Stocktaker
Newport	Pobl	Estates Ranger
Cardiff	Admiral	Product Owner - Tooling and Applications
Cardiff	NHS Wales Shared Services Partnership	NHS Wales Shared Services Partnership



We are Pobl. We work together as a team. We have great ideas, masses of experience and a huge passion for delivering a difference in people's lives.

[careers/our-jobs](#)



Vacancies available

Cardiff
Bridgend
Monmouthshire
Merthyr Tydfil
Newport
Blaenau Gwent
Rhondda Cynon Taff
Torfaen
Caerphilly



[POBL - job-mail-alert](#)



Apply:

Please see attached: Additional Information/How to



Newport Bus.docx



[Latest vacancies | Wales Millennium Centre \(wmc.org.uk\)](http://wmc.org.uk)

Staffline

Staffline Recruitment



Staffline job
vacancies.docx

BE^Xcellence
Affirmative Action

New Community Interest Company that is currently running training for Black Asian Minority Ethnic Teaching Assistants

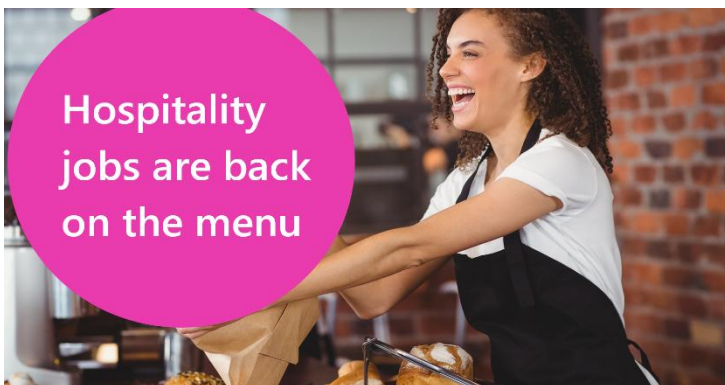


TAN Join us.pdf

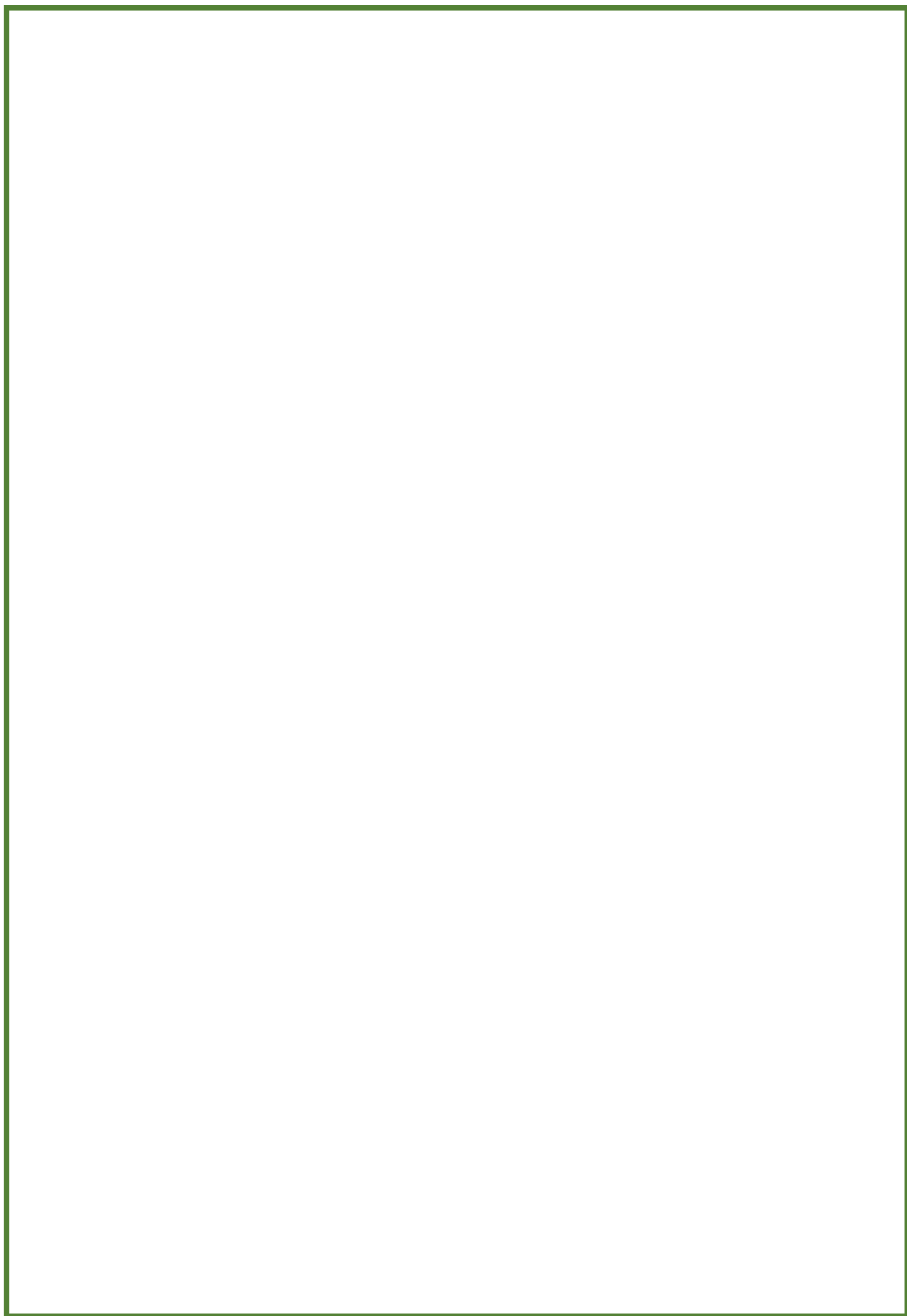


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**Hospitality
jobs are back
on the menu**



[Hospitality Vacancies](#)





The CCHA Repairs Team are undergoing a major reshaping. I joined CCHA in April this year as the Head of Repairs Transformation and already we are seeing a difference to the delivery of the repairs services to our tenants. In April 2020 we set up our own in-house trade team which covers Reactive Repairs and Fire Safety Works called the M-Team. The growth of the M-Team and the requirement to ensure we are providing Value for Money to our tenants is top of my agenda.

To do this we are growing our team gradually, with the first growth being the Major Works Team as part of the M-Team. The Major Works Team will be responsible for repairs works which fall outside of day to day repairs/maintenance and require the skills of truly excellent people to carry out a range of works which include: Grounds Works; Masonry; Fencing repairs; Kitchen and Bathroom replacements; Large scale decoration internally and externally to properties and much more!

The team will be a great opportunity to show that we can save money, deliver quality work and satisfy our tenants with a great service. I'm looking for the best in the sector and the roles available are:

Major Works Supervisor – Someone that is confident to manage large scale works and give me the assurance I need that we are compliant, safe and doing what is best.

- X2 Major Works Multi-Trade Operatives – Highly skilled operatives who are skilled and able to put things right in the right way.
- X2 Painter and Decorators – Decorators who are willing to go that extra mile to deliver a great service, but with clear passion about the quality of their work.

Attached is more information about the roles.



Annwyl
Ymgeiswyr.docx



Arabic.docx



Bengali.docx



Somali.docx



Urdu.docx



Major Works.pdf



Painter and
Decorator.pdf



Multi-Trade.pdf

If you think this is something you'd like to be part of then please get in touch on 07971648132. The link to apply is : <https://ccha.org.uk/join-our-team/>

Local Authorities Vacancies

[Newport City Council](#)

[Rhondda Cynon Taf County Borough Council](#)

[Bridgend Borough Council](#)

[Caerphilly County Borough Council](#)

[Merthyr Tydfil County Borough Council](#)

[Monmouthshire County Council](#)

[Torfaen County Borough Council](#)



ELUSEN AMBIWLANS AWYR CYMRU
WALES AIR AMBULANCE CHARITY



[click here for info](#)



[NHS Wales Vacancies](#)



Adecco for Amazon recruiting for Warehouse Operatives in Newport; Bristol & Port Talbot.

Adecco, the sole supplier of vacancies at **Amazon** are supporting Amazon to fulfil supplies to local communities.

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Health and safety are a top priority with all of Amazon's roles and sites. Our client continues to consult with medical and health experts, and take all recommended precautions in buildings and stores to keep people healthy. Our client has taken measures to promote social distancing in the workplace and taken on enhanced and frequent cleaning, to name just a few.



[How to Apply](#)

[How to Apply](#)

[DBS2 - How to Apply](#)

[SBS2 - How to Apply](#)



Gwent Police Recruitment

Custody Detention Officers Forcewide
£23,817 - £26,016 - Plus shift allowance

[Custody Detention Officer - Police Jobs Wales \(tal.net\)](#)

Station Enquiry Officer Mat Leave Cover
Newport Central £21,135 - £23,406 Plus shift allowance

[Station Enquiry Officer - Maternity Cover until March 23 - Police Jobs Wales \(tal.net\)](#)

Business Intelligence Developer HQ,
Cwmbran £34,578 - £37,281

[Business Intelligence Developer - Police Jobs Wales \(tal.net\)](#)

Project Manager HQ, Cwmbran £32,673 - £34,578

[Project Manager - Police Jobs Wales \(tal.net\)](#)

Assistant Imaging Officer Bridgend, £21,135 - £23,406

[Assistant Forensic Imaging Officer - Police Jobs Wales \(tal.net\)](#)

Victim Services Manager Blackwood Police Station
£39,585 - £42,783

[Victim Services Manager - Police Jobs Wales \(tal.net\)](#)

National Fraud Intelligence Bureau Fraud Evaluator
Cwmbran, 22 hours 12 mins per week £26,865 - £28,725 pro rata

[National Fraud Intelligence Bureau Fraud Evaluator - Police Jobs Wales \(tal.net\)](#)

Force Planning Officer Cwmbran
£29,793 - £31,725

[Force Planning Officer - Police Jobs Wales \(tal.net\)](#)



Bawso's current job vacancies



BAWSO.docx



Wilko Magor are currently recruiting Warehouse Operatives.



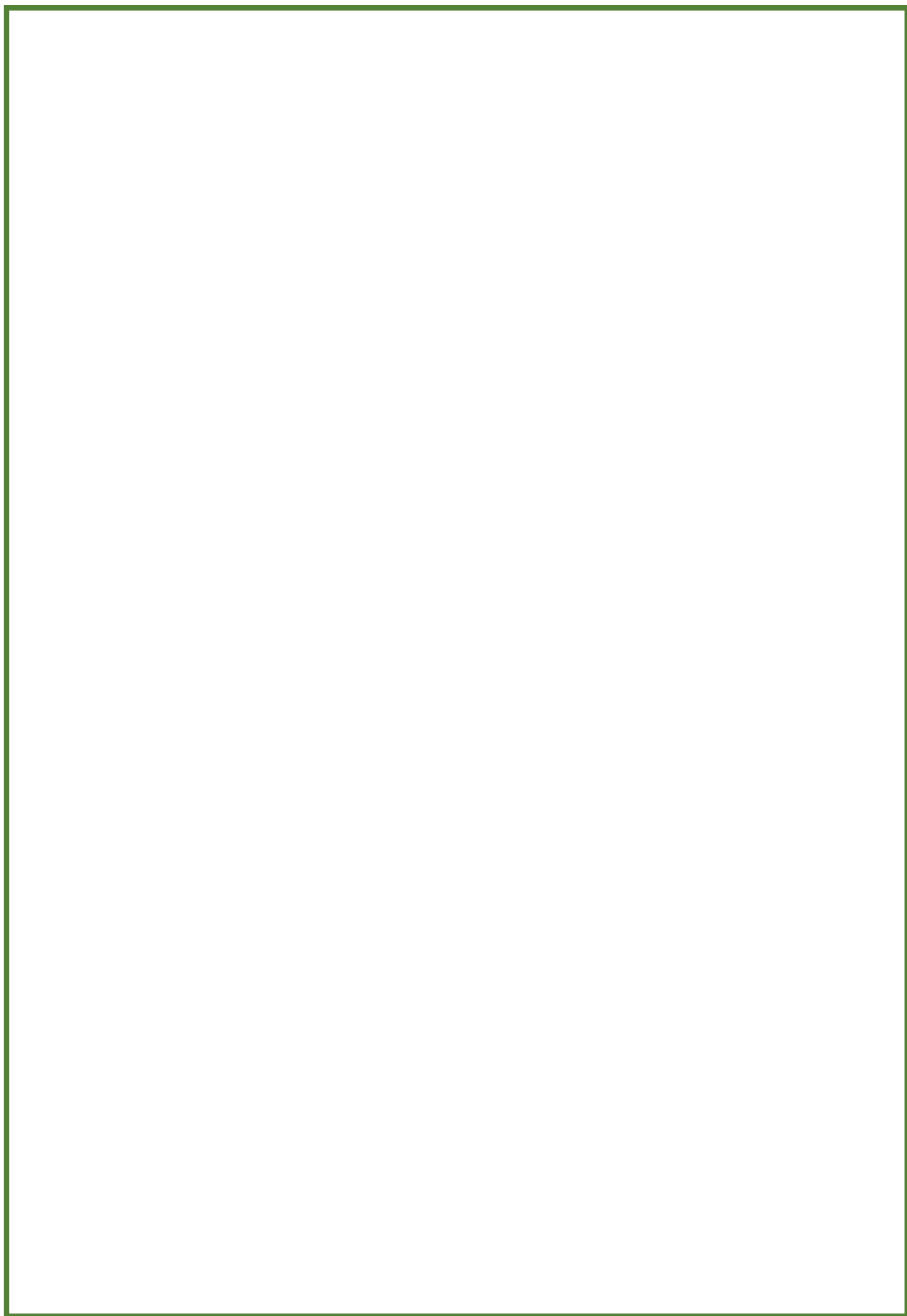
Wilko.docx

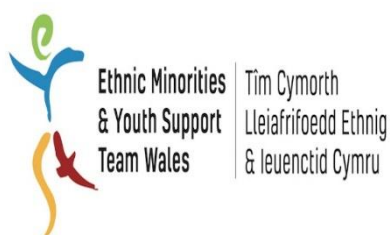


Mach recruitment are currently recruiting for RF Brookes in Rogerstone Newport.



Mach.docx





EYST All Wales Engagement Programme Manager & Policy Officer Vacancies

Ethnic Minorities and Youth Support Team Wales (EYST) is an award-winning and unique, beneficiary-led charity supporting ethnic minority young people, individuals and communities across Wales. We deliver the All Wales Black, Asian and Minority Ethnic Engagement Programme on behalf of Welsh Government.

- **1 x FT All Wales Engagement Programme Manager**, for a salary of **£30,000-£33,000 per annum**.
- **1 x FT All Wales Engagement Policy Officer**, for a salary of **£26,000 per annum**.

Both posts are on a fixed term basis (initially) until March 2022 – secondments are also welcomed.

The postholders will be working to consolidate the work over the last 4 years of the All Wales Black, Asian and Minority Ethnic Engagement Programme, building on distinct themes identified including work with ethnic minority young people, ethnic minority older people, and racial inequalities in employment, education, representation in public life, health, community safety and justice. The work will involve elevating the existing evidence base, pushing key policy recommendations and building effective partnerships with stakeholders to amplify voice and influence.



EYST All Wales
Policy Officer JD Aug



EYST All Wales
Engagement Progra



EYST Application
Form.doc

Please see attached for full Job Descriptions. To apply please complete and return the attached application form to recruitment@eyst.org.uk by the deadline of **5pm Monday 6th September 2021**. Interviews will be held on w/c 13th September.

All posts will be approx. 50% remote/ 50% office-based. EYST has offices in Swansea, Newport, Cardiff and Wrexham and the successful post-holders would need to be based at one of these office locations.



THE
JOSEPH
ROWNTREE
CHARITABLE
TRUST

Joseph Rowntree

Race Alliance Wales Project Development

Project Worker

Race Alliance Wales is a collaborative, self-directed alliance of individuals and organisations working towards an Anti-Racist Wales. Our vision, through collaborative work, is to contribute to a more equal, cohesive and globally responsible Wales. Making Wales a welcoming place of safety where rights are enjoyed and racialized people can thrive. Set up in 2018, RAW now has a membership of 147 individuals and 69 organisations. We are seeking a Part-time Project officer working as part of a job-share to promote the Alliance, disseminate its research outputs and use these to effectively lobby and push key policy recommendations.

1 x PT Project Officer (17.5 hours a week) for a salary of **£15,450 (£30,900 pro rata)**. **(Job Share) – (fixed term till January 2022)**

RAW is operationally hosted by EYST Wales. This post is funded by Joseph Rowntree Charitable Trust. This post is fixed term until January 2022 – secondments are also welcomed.

Please see attached for full Job Descriptions. To apply please complete and return the attached application form to recruitment@eyst.org.uk by the deadline of **5pm Monday 6th September 2021**. Interviews will be held on w/c 13th September.

All posts will be approx. 50% remote/ 50% office-based. EYST has offices in Swansea, Newport, Cardiff and Wrexham and the successful post-holders would need to be based at one of these office locations.



Race Alliance Wales
Project Development



All roles you must be 18 to apply for and up to the age of 55

We want to be the best at understanding and responding to our community's needs. To do this we need the very best candidates to apply to become part of our policing family. We need candidates from a wide range of backgrounds so that we can better understand the communities we serve. Policing is, and will always remain an essential part of creating safer communities. Our officers and staff are rewarded with fulfilling and varied careers.

We have a strong commitment to equality and diversity both within the organisation and in the service we provide. Our aim is to promote and achieve a fully inclusive workforce to reflect the communities we serve. We recognise and value individuals' unique differences and we want South Wales Police to continue to develop as an organisation, which represents and reflects our communities.



In order to provide a high level of service, we encourage applications from under-represented communities and we are proud to pursue a policy of 'positive action' in an attempt to achieve this.

Positive action refers to a range of measures and initiatives that employers can lawfully take to encourage individuals from under-represented communities to apply.

Claimant's must have permanent leave to remain, fluent English and no criminal record/cautions




SEW Police.docx

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WORK, CLOSE TO HOME, AND THE CHANCE TO DO SOMETHING THAT MATTERS



Average salary
£23k - £34k
depending on
experience


CAT C OR C+E LICENSE REQUIRED

TO APPLY CONTACT OUR DRIVER
RECRUITMENT SPECIALIST

 uk.driverjobs@veolia.com

 07553 137 799

veolia.co.uk/careers




The Celtic Collection – Newport - Vacancies

Please see details attached & link below to apply.



Live Vacancy
List.xlsx

<https://celtic-manor.csod.com/ux/ats/careersite/4/home?c=celtic-manor>



[Teaching Assistants - Cardiff](#)

[Teaching Assistant - Mountain Ash](#)

[Learning Support Assistants](#)

[Learning Support Assistants](#)

Garth.noot@new-directions.co.uk



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Competitive rates of pay



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Register online, add your CV, and start looking for tailored vacancies in your area

[**Register online**](#)



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Caerdydd a'r Fro
Cardiff and Vale
University Health Board



We are a teaching health board with close links to Cardiff University. The University boasts a high profile teaching, research and development role within the UK and abroad. Together we are training the next generation of medical professionals

We have vacancies in the following sectors



[Cardiff & Vale University Health Board Vacancies](#)



Data Analytics
Project Management
UX Design
IT Support

<https://c4b-integration.com/dwp>