



MAJOR WORKS SUPERVISOR

OVERVIEW OF ROLE AND RESPONSIBILITIES.

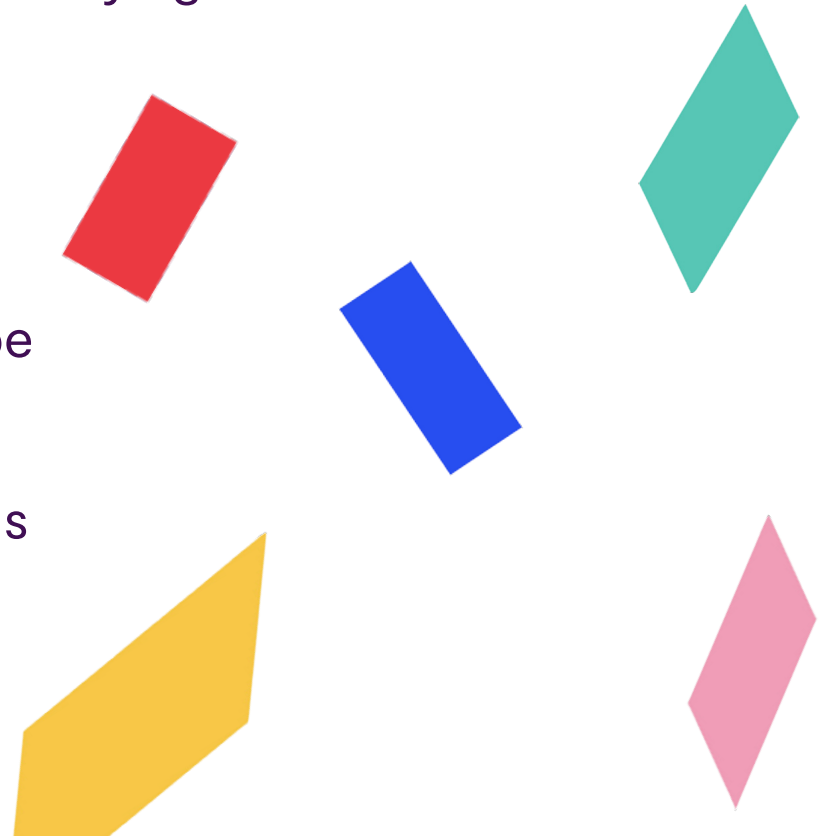
40 HOURS PER WEEK

ANNUAL SALARY: £36,603.44

Dear Candidate...

The CCHA Repairs Team are undergoing a major reshaping. I joined CCHA in April this year as the Head of Repairs Transformation and already we are seeing a difference to the delivery of the repairs services to our tenants. In April 2020 we set up our own in-house trade team which covers Reactive Repairs and Fire Safety Works called the M-Team. The growth of the M-Team and the requirement to ensure we are providing Value for Money to our tenants is top of my agenda.

To do this we are growing our team gradually, with the first growth being the Major Works Team as part of the M-Team. The Major Works Team will be responsible for repairs works which fall outside of day to day repairs/maintenance and require the skills of truly excellent people to carry out a range of works which include...



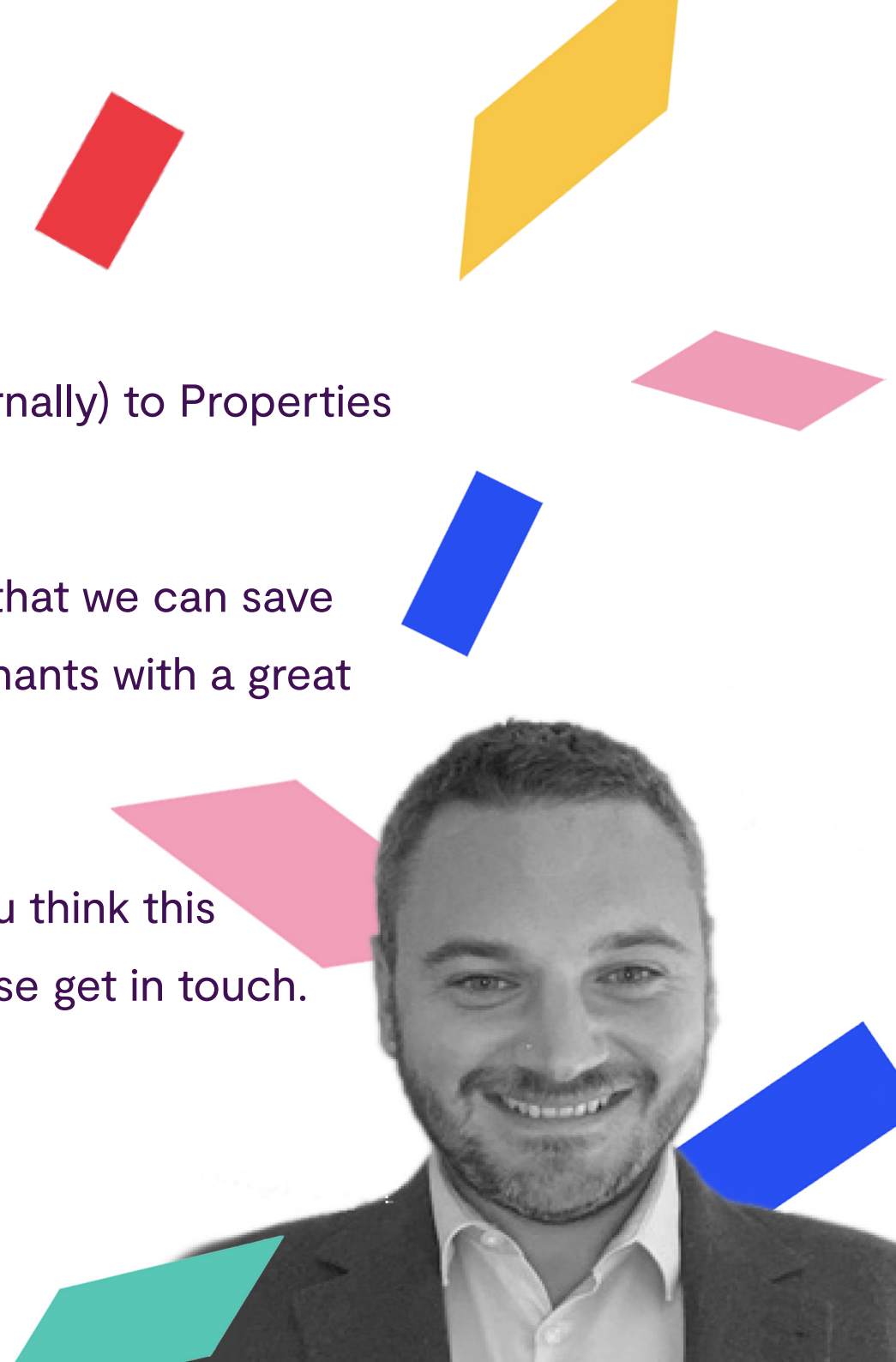
- ✓ Ground Works
- ✓ Masonry Repairs
- ✓ Fencing Replacements
- ✓ Kitchen & Bathroom Replacements
- ✓ Large Scale Decoration (Internally & Externally) to Properties
- ✓ ...& much more!

The team will be a great opportunity to show that we can save money, deliver quality work and satisfy our tenants with a great service.

I'm looking for the best in the sector and if you think this is something you'd like to be part of then please get in touch.

Martin Ford

Head of Repairs Transformation





YOU'RE THE LEAD.

You're our go-to person as you oversee and manage the maintenance of all properties, community centres, and other communal facilities.

YOU CARE.

You care a lot about giving a top notch service for people. You're passionate about getting things done on time, to a high standard, and making sure our tenants are happy.



YOU SPEND SMART.

You're good with money, as you'll be in charge of budgets. You're the one making sure we spend where needed and save where necessary.



YOU PLAY IT SAFE.

You know your stuff when it comes to keeping safe. This is really important. Keeping your team safe, and keeping tenants safe.

The image features a dark purple background. On the left side, there is a large, complex geometric shape composed of several triangles and parallelograms in blue, red, teal, pink, and yellow. Scattered across the lower right portion of the image are five smaller, tilted geometric shapes: a red parallelogram, a teal parallelogram, a pink parallelogram, a yellow parallelogram, and a blue parallelogram.

YOUR DAY AS OUR
MAJOR WORKS
SUPERVISOR.



You'll be contributing to creating excellent policies, procedures, and systems.

This means that if you have an idea on how to do things better, we want to hear it.



Yep, there's paperwork! We'll need you to do some admin work on time, every time, to make sure that we're maintaining compliance.





Tenants are everything to us.

You'll need to have a heart for making sure our tenants are living in safe, comfortable homes.

Caring about the people you provide services for by giving great communication is at the heart of this role.

You're at the forefront of working with tenants so giving them a really friendly service is a priority.



You'll be accountable for all the Major Works delivered by the M Team. (They're like the A Team, but better.)

The M Team will be looking to you as their manager to make sure that they know what they're doing, and when they're doing it.

You'll also be in charge of the legal requirements of repairs work, making sure that everything is compliant.





YOU'LL ENSURE THE DELIVERY
OF ALL REPAIRS SERVICES
FROM START
TO FINISH.

✓ HHSRS

✓ COSHH

✓ CDM

✓ Fire Safety

✓ Gas Safety

✓ ...and a few more.

YOU'LL NEED TO HAVE
DETAILED KNOWLEDGE
OF THESE AREAS.



READY TO APPLY?

If you're ready to join our #OneTeam, please click below to view the full job description and person specification.

NEED MORE INFO?

Get in touch with Martin on 07971 648132 to chat some more about the role.



Together
we do.