

Learning for Work - 2020-2021 - Term 3

Mondays - commencing 12th April 2021

WIT086	ECDL	09:30 - 11:30	10 weeks
WWC298	Supporting Teaching and Learning in Schools	09:45 - 11:45	11 weeks
WIT166	Digital Employability Skills	10:00 - 12:00	10 weeks
WHC155	Mental Health & Wellbeing Level 1	12:15 - 14:15	10 weeks
WIT296	ECDL	12:30 - 14:30	10 weeks
WWC183	Managing Childrens Behaviour	12:30 - 14:30	10 weeks
WIT088	ECDL	13:00 - 15:00	10 weeks
WHC191	Safeguarding Level 2	14:30 - 16:30	10 weeks

Tuesdays - commencing 13th April 2021

WIT173	Microsoft Office Skills for Beginners	09:30 - 11:30	10 weeks
WIT399	Digital Designer	09:30 - 11:30	10 weeks
WJB344	Customer Service and Telephone Working	09:30 - 11:30	5 weeks
WHC122	Dementia Awareness	09:45 - 11:45	11 weeks
WIT094	Digital Skills Intermediate	10:00 - 12:00	10 weeks
WIT403	Getting to grips with your tablet and smart phone	10:00 - 12:00	5 weeks
WHC193	Get into Care	12:00 - 14:00	11 weeks
WIT101	Spreadsheets for Beginners	12:30 - 14:30	10 weeks
WIT397	Photography - The Home Studio	12:30 - 14:30	10 weeks
WJB350	Building Confidence for Interviews	12:30 - 14:30	5 weeks
WWC299	Child Psychology Level 1	12:30 - 14:30	10 weeks
WIT123	Getting your Art/Photographs out there	13:00 - 15:00	10 weeks
WIT392	Getting to grips with your tablet and smart phone	13:00 - 15:00	5 weeks
WJB348	Role of the Receptionist	13:00 - 15:00	10 weeks
WWC255	Managing Childrens Behaviour	14:30 - 16:30	11 weeks

Wednesdays - commencing 14th April 2021

WIT398	Digital Photography	09:30 - 11:30	10 weeks
WHC192	Safeguarding Level 1	09:45 - 11:45	11 weeks
WIT364	Digital Employability Skills	10:00 - 12:00	10 weeks
WIT393	Getting to grips with your tablet and smart phone	10:00 - 12:00	5 weeks
WWC257	Supporting Teaching and Learning in Schools	10:00 - 12:00	10 weeks
WWC300	Childs Play: Designing a Game	10:00 - 12:00	10 weeks
WIT400	My Story - Documentaty Film Making	12:00 - 14:00	10 weeks
WHC156	Counselling Skills Level 2	12:15 - 14:15	11 weeks
WIT092	Microsoft Office Skills for Beginners	12:30 - 14:30	10 weeks
WWC189	Child Psychology	12:30 - 14:30	10 weeks
WIT365	Digital Employability Skills	13:00 - 15:00	10 weeks
WIT323	Digital Skills for Beginners	13:00 - 15:00	10 weeks
WHC194	Understanding & Supporting People with Mental Health	14:30 - 16:30	11 weeks

Thursdays - commencing 15th April 2021

WIT107	Digital Employability Skills	09:30 - 11:30	10 weeks
WIT174	IT Workshop - Refresh your IT Skills	09:30 - 11:30	10 weeks
WIT402	Photography Demystified/Get Snapping!	09:30 - 11:30	10 weeks
WWC301	Childs Play: Designing a Game	09:30 - 11:30	10 weeks
WCR062	Sewing - Alterations and Repairs	10:00 - 12:00	5 weeks
WIT268	Buying and Selling Online	10:00 - 12:00	10 weeks
WWC254	Introduction to Childcare	10:00 - 12:00	10 weeks
WCR063	Sewing - Something new from something old	12:30 - 14:30	5 weeks
WIT116	ECDL	12:30 - 14:30	10 weeks
WIT109	Digital Skills - Using PIXLR	12:30 - 14:30	10 weeks
WIT396	Get Animated	12:30 - 14:30	10 weeks
WWC297	Looking at Play	12:30 - 14:30	10 weeks
WHC190	Introduction to Health & Social Care	13:00 - 15:00	10 weeks
WIT324	Microsoft Access Database	13:00 - 15:00	10 weeks
WWC260	Managing Childrens Behaviour	13:00 - 15:00	10 weeks
WIT401	Digital Designer	15:00 - 17:00	10 weeks

Fridays - commencing 16th April 2021

WIT320	Desktop Publishing - Microsoft Publisher	09:30 - 11:30	10 weeks
WWC296	Managing Childrens Behaviour	10:00 - 12:00	10 weeks
WIT270	Spreadsheets Intermediate	12:30 - 14:30	10 weeks

Tuesdays - commencing 18th May 2021

WJB345	Customer Service and Telephone Working	09:30 - 11:30	5 weeks
WIT404	Getting to grips with your tablet and smart phone	10:00 - 12:00	5 weeks
WIT394	Getting to grips with your tablet and smart phone	13:00 - 15:00	5 weeks

Wednesdays - commencing 19th May 2021

WIT395	Getting to grips with your tablet and smart phone	10:00 - 12:00	5 weeks
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These courses are one off weekly sessions which will be held every week commencing 13/04/21

WJB343	Interview Skills Workshop	- Mondays	09:30 - 11:30	1 week
WJB349	Online Job Application Workshop	- Mondays	12:30 - 14:30	1 week
WJB347	CV Workshop	- Wednesdays	09:30 - 11:30	1 week



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If you would like to complete an online course but don't have access to a digital device and/or internet facilities let us know by contacting us using one of the options above.

You will also need a Gmail email account as all courses are run through Google Classroom. If you do not have a Gmail email account and are not sure how to set one up please contact us. We will be able to help you with this.

