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Vacancies - Reducing BAME Employment Gap

Week Commencing 15th March 2021



Fire Authorities - Vacancies

[South Wales Vacancies](https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKEwjo_O67-fDuAhVFZcAKHSnTAWoQFjAAegQICBAC&url=https%3A%2F%2Fwww.southwales-fire.gov.uk%2Fworking-with-us%2Flatest-vacancies%2F&usg=AOvVaw2DFyzatR1zg24WVoRjsR_X)

**Civil Service Vacancies W/C 15th March 2021**





**Latest Vale of Glamorgan vacancies**

[Vale Glam Council Jobs](https://www.valeofglamorgan.gov.uk/en/our_council/jobs/index.aspx)

|  |
| --- |
| C:\Users\64026202\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\F97F9356.tmp |
| [NHS Wales Vacancies](https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKEwjM_9jA_s_uAhVSTsAKHZkUCwsQFjAAegQIARAC&url=https%3A%2F%2Fwww.wales.nhs.uk%2Fnhswalesaboutus%2Fworkingfornhswales%2Fvacancies&usg=AOvVaw1Cq_Mbf1LAsDCGgi1mZa6G) |
|  |

|  |  |  |
| --- | --- | --- |
| **Location** | **Employer** | **Link** |
| Bridgend | South Wales Police | [Administrative Assistant](https://uk.indeed.com/rc/clk/dl?jk=43c9425fd1faa6d8&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=4ZrZ-vtiYwdobVTLuwlSBHgDVkFzbh8-xI2u2vwcbH0&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Public Health Wales NHS Trust | [Administration Programme Support for Maternal and Child Screening](https://uk.indeed.com/rc/clk/dl?jk=e9840c42168166ab&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=F-EaRGHMzpZKxB2tk3D1MnEwqdD0vnOb9P51Phyha6c&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Bridgend | South Wales Police | [Customer Services Assistant](https://uk.indeed.com/rc/clk/dl?jk=7ed04a6f89db801e&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=ImGoVo9ulPBproJP8FA10ngDVkFzbh8-xI2u2vwcbH0&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Lloyds Banking Group | [Lloyds Bank - On Call Customer Service Assistant - Cardiff](https://uk.indeed.com/rc/clk/dl?jk=4da6267ef49a2edb&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=mlcWWhoEB84Ug9aTgB647s_GpDQUpdPT4XwZZ0YIiXc&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Intelligent Office UK Ltd | [Administration, Reception & Hospitality Assistant (12m FTC), Cardiff (4543)](https://uk.indeed.com/rc/clk/dl?jk=12d5afe7664272f7&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=LoaSig-TwKr46_94icEVOK0iUsIn_91tuBORm3KY9sQ&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Bridgend | Cwm Taf Morgannwg University Health Board | [Administration Officer - Testing Team](https://uk.indeed.com/rc/clk/dl?jk=37b4bd08dc4f0755&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=GGJojhUryd6ZkiohIwIyugbXCHXgJEVMrHKBS2mW9rM&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Bridgend | South Wales Police | [Equality, Diversity and Inclusion Project Support Assistant](https://uk.indeed.com/rc/clk/dl?jk=a8fc020008176851&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=oxzfBJg7v5bH-lEX1a3a79sOwAAefBnS4uT4BNwtXiI&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Bridgend | South Wales Police | [Intern - PSD Business Administration](https://uk.indeed.com/rc/clk/dl?jk=64264c28d8401994&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=AOTPVqEdM2BcGzoGKb4cLtsOwAAefBnS4uT4BNwtXiI&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Compass Group UK & Ireland | [Customer Service Assistant - Zero hours contract - Cardiff](https://uk.indeed.com/rc/clk/dl?jk=9b0f14094c99578c&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=6ONgkNvvnNOrak6z9j3kGGW4xXBGTIWlVfOl08776OE&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Cardiff Council | [FAMILY HELP ADVISOR](https://uk.indeed.com/rc/clk/dl?jk=5e55b7eeeecbe7b6&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=d1nArmG3PWRdacunfyfkSgbXCHXgJEVMrHKBS2mW9rM&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Bridgend | Bridgend County Borough Council | [SEN Statementing Support Officer](https://uk.indeed.com/rc/clk/dl?jk=be70242ce6f0477a&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=EnTsfIs0oJWtvZdnyVPdWNsOwAAefBnS4uT4BNwtXiI&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Cardiff Bus | [Finance Assistant](https://uk.indeed.com/rc/clk/dl?jk=9c6d2ca222f7011d&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE7k9hW8X5-lfGoBOJqJx_1scT9qPxM4sXin_PIwGhp-Xg&rd=TcA8_gnJKEvtcdEHVCIv1K0iUsIn_91tuBORm3KY9sQ&tk=1f0oi17ssuet6807&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Pobl | [Scheme Support Officer](https://uk.indeed.com/pagead/clk/dl?mo=r&ad=-6NYlbfkN0Alfxyg3zPI8ix2wQQWZVK1V8U9AB9wfBViM69s06ohPyKeVR-9oDuzzChUeOCp9IaCwIrvDuHqjDQYOvxJ5PiZk-ROseEhL8ZnojZmAGZfYguJmXN95NaCjZqXmdkov9Ff-VN08ROXVrwjHSsaNOtVc2jH9YrdFu7CbZJEr-3oOUPpI01MrNzyyTqwFZCk_S0m3yHkRbzaUxJNNwbJvqWAEXbPr_Zhntow_xY-m35QT3fB8C6BuZ9QYVpigamjtBYw5irRwmbtidGIHrF81f1uECauBtpdk5iyFu3tCMs6U6OGsfC8rmV75axOdlJdWTaFAQfOteNrfvaAQUZicvC3NAZyjx6QdOQ97rG5lnxh_tihwtpbInZaZK-d_WQas9ioRFhUiMLwEYaM0bgRiIUJxWjha_nrnuwoZaUb0mq3Yhe7-QPVrjivgrcptdivTGQgOvdIBBJReWLakgrRWXKO&p=0&jsa=1641&rjs=1&tmtk=1f0oi17ssuet6807&gdfvj=1&alid=5fbf880acbf61e4792076f24&fvj=1) |
| Bridgend | Bridgend County Borough Council | [Community Employment Mentor](https://uk.indeed.com/rc/clk/dl?jk=01487b16ac76a12d&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE4YtW1rKl8WKT9i4DMvhdZunytXL-6PwUb653GpfvJpTA&rd=hW5WLDedIUk_fnMJS2cPmngDVkFzbh8-xI2u2vwcbH0&tk=1f0jd7nshuet6804&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Cardiff & Vale College | [ESOL Departmental Support and Wellbeing Officer](https://uk.indeed.com/rc/clk/dl?jk=783869ad0eaa5f53&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE6aQrSP-Qq1OAaRRFDNgXmJiAKW1LS8Yqj2K3Z4Wl8fbw&rd=qKn6IXruhgCHY7EGUyIb73ktNMQXNJMt63n0dyPvluI&tk=1f0lvkogtuet6803&alid=5fbf880acbf61e4792076f24) |
| Barry | Vale of Glamorgan Council | [Early Help Administrator](https://uk.indeed.com/rc/clk/dl?jk=a681e97603296ad0&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE6aQrSP-Qq1OAaRRFDNgXmJiAKW1LS8Yqj2K3Z4Wl8fbw&rd=z_pigxacSyXtLoGE6jY0mxaoqJKgOUUWvTBl_hebvuc&tk=1f0lvkogtuet6803&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Cardiff and Vale College | [PWLL Departmental Support and Wellbeing Officer](https://uk.indeed.com/rc/clk/dl?jk=d0a02f6ed427bcea&from=ja&qd=RnZhMybXSk4M3QtTVGXWof4wL0-4BRHYaTx0XdcjAE6aQrSP-Qq1OAaRRFDNgXmJiAKW1LS8Yqj2K3Z4Wl8fbw&rd=dDFwrE1ehFLUH_1s34jmHHktNMQXNJMt63n0dyPvluI&tk=1f0lvkogtuet6803&alid=5fbf880acbf61e4792076f24) |
| Cardiff | Cardiff University | [Administrative Assistant (Undergraduate Programme and Assessment)](https://uk.indeed.com/rc/clk/dl?jk=305067435edb3136&from=ja&qd=RnZhMybXSk4M3QtTVGXWoZ3TqmPBiY090DEG3vEg5TICvvNGrC6EOOutjVfibNoRrsKNbk1i1dOJMytd0-StMw&rd=qDGtj50UPxZWxAqewNuwXH2LhTYP0op_TBenMVhVTPM&tk=1f0ln3809ufi2800&alid=5ec24f721d262501fc3dbd72) |
| Cwmbran | Welsh Ambulance Service NHS Trust | [Non Emergency Patient Transport Service (NEPTS) Call Taker - SE](https://uk.indeed.com/rc/clk/dl?jk=8774a7c2ca73e6c3&from=ja&qd=RnZhMybXSk4M3QtTVGXWoZ3TqmPBiY090DEG3vEg5TICvvNGrC6EOOutjVfibNoRrsKNbk1i1dOJMytd0-StMw&rd=mlcWWhoEB84Ug9aTgB647s_GpDQUpdPT4XwZZ0YIiXc&tk=1f0ln3809ufi2800&alid=5ec24f721d262501fc3dbd72) |
| Pontypool | PMP Recruitment | [Food Production Operative](https://uk.indeed.com/company/PMP-Recruitment/jobs/Food-Production-Operative-7747a2b4052d4989?fccid=ee913207f60b4e20&vjs=3) |
| Cardiff | McDonald’s | [Cardiff Leckwith Part Time Customer Care Assistant](https://uk.indeed.com/rc/clk?jk=637c18ce0adcf543&fccid=f753bb1a40104d82&vjs=3) |
| Cardiff | McDonald’s | [Part Time Staff Member - Cardiff Gate](https://uk.indeed.com/rc/clk?jk=3fe437ea6eb9a78a&fccid=f753bb1a40104d82&vjs=3) |
| Newport | McDonald’s | [Mornings Staff Member - Newport](https://uk.indeed.com/rc/clk?jk=68a1911627ea459e&fccid=f753bb1a40104d82&vjs=3) |
| Newport | Radis | [Support Worker](https://uk.indeed.com/pagead/clk?mo=r&ad=-6NYlbfkN0BEUEJ35GohhR8GPUdUHlC15OW1B-jOkBKgl01qeEvOHtkKRZjYNlguha6KFDY8sdUFhyc68KGmS3Q4dkJ9BobeEbEOjjUgMapbV7OLGtvlvfhUbD-FIaTerxGtzd8mfkjbFb_HAPlfJJpgdr_1x8X16ZtY35w4ufmN9U3r7j2TOB4ds-h5xDkV1S6oOr2TnwCkHouysK0WEXCtVNrYY4Ase5bS8dLZx_eJ4QpAHQ0wp0cOqKaha3W0-Y9_6c5zxL8fTuvApPMs8QPzx8eSkAhaFLYA07BgGX22s8phm2O1EFea_1umEwoi5R9bwV1Nr_2H0s6FcmV2YsR982LbEkgecbKVM3YcLyoRauAkLVT-IgvJnHhaCwofkz0mz-gDeIDZTTOEGMY5y894PRNWXHdhtUW3zXjvLulqmmnxoe840wxVcuAmmlL5ItJ3BCB2oLQ=&p=10&fvj=0&vjs=3) |
| Bridgend | South Wales Police | [Technology Enhanced Learning Intern](https://uk.indeed.com/rc/clk?jk=6ba64b4954eab572&fccid=b305dd6cddec2879&vjs=3) |
| Bridgend | South Wales Police | [South Wales Police Student Constable Recruitment Campaign](https://uk.indeed.com/rc/clk?jk=0afed62c552d90bf&fccid=b305dd6cddec2879&vjs=3) |
| Bridgend | Cwm Taf Morgannwg University Health Board | [Advanced Dietitian - Community](https://uk.indeed.com/rc/clk?jk=dc70cff1b68b8db1&fccid=d3a6b711581a7620&vjs=3) |
| Pontypridd | Transport for Wales | [Transport-Planner](https://uk.indeed.com/company/Transport-for-Wales/jobs/Cynllunydd-Trafnidiaeth-Transport-Planner-9d02f72fab4ff93b?fccid=3e5d96d659b4c45c&vjs=3) |





We have a post currently being advertised for Cardiff/Newport - Please see the attached job description and application form.  Alternatively the link to all of the vacancies on our website is: [Work for EYST - Ethnic Minorities and Youth Support Team Wales - Supporting BME people living in Wales.](http://www.eyst.org.uk/vacancies.php)



Top of Form





Bottom of Form

**The latest WL Bilingual Work Coach vacancies are live on Civil Service Jobs; the vacancies close on the 22nd March.**

**South Wales advert – 101919 -** [**civilservicejobs**](https://www.civilservicejobs.service.gov.uk/csr/jobs.cgi?jcode=1710964)**.**

**North and Mid Wales – 101913 -** [**civilservicejobs**](https://www.civilservicejobs.service.gov.uk/csr/jobs.cgi?jcode=1710975)**.**



**C2C** currently have full time permanent and 1 year fixed term vacancies for Customer Service Representatives. Salary Range Grade 4 - £19,698 - £21,748

Click on the link to apply: [jobscardiffcouncil](https://www.jobscardiffcouncil.co.uk/vacancies/?customField2=Customer%20Services&date=all&keywords=&sort=recent&lang=en_GB)

**Closing Date 22/3/2021**

[](https://www.poblgroup.co.uk/)

[[](https://www.gov.uk/government/publications/employing-disabled-people-and-people-with-health-conditions/employing-disabled-people-and-people-with-health-conditions)](https://www.gov.uk/government/publications/employing-disabled-people-and-people-with-health-conditions/employing-disabled-people-and-people-with-health-conditions)

We are Pobl. We work together as a team. We have great ideas, masses of experience and a huge passion for delivering a difference in people’s lives.

[**careers/our-jobs**](https://www.poblgroup.co.uk/careers/our-jobs/)



**Vacancies available**

**Cardiff**

**Bridgend**

**Monmouthshire**

**Merthyr Tydfil**

**Newport**

**Blaenau Gwent**

**Rhondda Cynon Taff**

**Torfaen**

**Caerphilly**

[229 × 209](https://www.google.com/url?sa=i&url=http%3A%2F%2Fwww.gulfjobseeker.com%2Fservices%2Fjobalerts%2Fja_intro.php&psig=AOvVaw3o7SfDZyvWd03-65JEHwM4&ust=1613654172111000&source=images&cd=vfe&ved=0CAIQjRxqFwoTCPiUi7GA8e4CFQAAAAAdAAAAABAI)

[**POBL - job-mail-alert**](https://www.poblgroup.co.uk/careers/job-mail-alert/)

**Cardiff Council Vacancies**





As an equal opportunities employer, we value diversity.  Therefore, although not a requirement for application, we welcome and encourage applications from under represented individuals including those;

•   aged under 25

•   not in employment, education or training

•   from our local communities including in particular disabled individuals, carers

and those from the Cardiff BAME and LGBT+ communities

•   ability to communicate fluently in Welsh and/or other community languages.

No job applicant, employee or service user should be treated less favourably on the grounds of age, disability, gender identity/reassignment, marriage and civil partnership, pregnancy and maternity, (including same sex couples), race, religion, belief or non-belief, sex, sexual orientation and the Welsh Language'.

**Vacancies - Search and apply for all Council Jobs -** [**Vacancies**](https://www.jobscardiffcouncil.co.uk/vacancies/?lang=en_GB)



cid:image003.png@01D719A7.F4BEB250cid:image002.png@01D719A7.F4BEB250

**Warehouse Operatives – Amazon**

**People Plus are supporting Amazons new recruitment for Warehouse Operatives with Adecco for the Newport Site at Celtic Business Park, Newport, NP19 4QZ**

3-day pre-employment **Virtual Microsoft Teams** training, supported application process and **Guaranteed Interviews**

People plus have a success rate of 78% who start programme have started work with Amazon or another. Of those candidates a 100% have achieved 3 months’ minimum employment.

**What they can do in summary:**

* Support those with no ID by organising and funding birth certificates.
* We can facilitate transport requirements- Adecco do have transport from certain key pick up points. We can help to co-ordinate public transport routes and indeed we have bought someone a push bike to allow them to get to Amazon for the start in the morning.
* We have provided work clothing, paid for and sent direct to their home.
* We support people with IT issues through pre-employment training and application process up and on their Day Zero by communicating directly with the employer so they didn’t miss their chance.
* We also train people on how to use video calling so when they needed to join a call with an agency or future employers to progress their applications.
* Of course where candidates are not suitable for this Amazon post we have put them into permanent jobs other more suited to their abilities and skills.

**How to Refer: Customers are required to contact their DWP Workcoach**



**Executive Officer DWP Operations – Decision Maker**

**Merthyr Tydfil/Cardiff**

### Department for Work and Pensions

Location: Merthyr Tydfil / Cardiff. Please note these roles do include a location change during the term of employment. Initially these roles will commence at Merthyr Tydfil (CF47 8AS) with a relocation to Ty Taf Cardiff (CF37 5YR) planned for July 2021.Work and Health Decision Making operates a flexible working model and therefore it is likely these posts will involve a combination of site-based and home-based working. Please note candidates will require a suitable home based workspace with Wi-Fi access.

Salary: £27,565

Grade: Executive Officer

Approach: External

Role Type: Operational Delivery

Closes: 11:55 pm on Thursday 25th March 2021

## Click on link for full details and how to apply

## [Executive Officer DWP Operations – Decision Maker (Merthyr Tydfil / Cardiff)](https://www.civilservicejobs.service.gov.uk/csr/jobs.cgi?jcode=1711321&csource=csalerts)





**Census Stage 3 Recruitment**

**NOW Live**

**Office for National Statistics Census Coverage Survey (CCS) Non Compliance and (NC) Jobs Available.**

**England & Wales ONS Census 2021 contract.**

Adecco/ONS are hiring thousands of people in a range of exciting temporary roles to make Census 2021 a success.

* Recruitment Period: 21st December 2020 – 23rd March 2021, unless filled early.
* Phase 3 includes ‘role titles’, offering contractual durations of 1-2 operational months

All information on the microsite **(**[**www.censusjobs.co.uk**](http://www.censusjobs.co.uk/)**)**

**Roles:**

**Census Coverage Survey (CCS) Opportunities**

CCS Area Manager; CCS Area Support; CCS & Mobile Team Leaders

CCS & Mobile Interviewers

**Non Compliance (NC) Opportunities**

NC Field Manager; NC Officer; NC Assistant

* When JCP customers apply on the microsite **(**[**www.censusjobs.co.uk**](http://www.censusjobs.co.uk/)**)** candidates must ensure they select ‘DWP/JCP’ in the source field. (Drop-down options relate to *‘How did you hear about us?’*)
* Candidates must have Right to Work documents
* The census roles are being designed to safeguard the health and safety of all candidates and staff. We are doing everything reasonably practical to reduce any risks caused by Covid-19



**Cardiff Council – Cardiff Works - Home Carer Vacancies**

An exciting new opportunity has become available working as a Home Carer with Cardiff Works.

Please see the job description attached for more information.

  

* Desire to make a difference to individuals lives who need care, support and assistance
* Role to include – personal care, meal preparation, assistance with all aspects of daily living
* Over 18 years of age
* Driver with access to own vehicle with Business Class Insurance
* No previous experience is necessary
* Full training and ongoing support
* Starting hourly rate is £10.21 per hour plus mileage allowance
* Ability to work a variety of shifts, weekdays, evenings and weekends in shifts that range from 7am – 10pm

To apply, please complete the attached Cardiff Works enrolment form and supporting information form, and send them to [CardiffWorks@cardiff.gov.uk](mailto:CardiffWorks@cardiff.gov.uk) with “Home Carer” as the subject.